

**ATTENTION - GRABBING RESUMES & COVER**

**LETTERS:**

Discover what's important to employers, how to keep it relevant and what format works best for you.

**WINNING INTERVIEW STRATEGIES:**

Understand interview methods & questions, explore answers & learn how to prepare.

**EFFECTIVE JOB SEARCH:**

Tap into the hidden job market, conduct research, build and work your network, use social media, make cold & warm calls...and much more!

**LINKEDIN WEBINARS:**

This two part webinar explores powerful methods of enhancing your online presence, expanding your network and maximizing job search opportunities.

**LIFE SUCCESS STRATEGIES:**

Provides life skills training to residents in York Region who are seeking motivation, life management skills, or career exploration. Over the course of three weeks, participants develop the skills and confidence to better enable them to move forward with their goals and create a plan to obtain sustainable employment.

**MALL**

MALL is a Mobile Adult Learning Lab that can be set up at community agencies throughout the region, to provide adults with the opportunity to improve their computer skills and essential skills for employment and higher education.

**Please call: 905 640 2352**

**to register.**

**Sessions are at NO COST to**

**you!**



## WHITCHURCH - STOUFFVILLE Workshops & Events

Monday	Tuesday	Wednesday	Thursday	Friday
				1 <b>WINWAY RESUME BUILDER</b>  Ask our R&I TEAM about this Resume Building Software
4	5 <b>Life Success Strategies Orientation</b> 10:00 am	6 <b>Resume &amp; Cover Letters</b> 9:30 am – 12:30 pm	7 <b>Effective Job Search Strategies</b> 9:30 am – 12:30 pm	8 <b>Customer Service &amp; Retail Training Program Ends</b>
11 <b>Life Success Strategies Starts</b>	12 <b>Interview Strategies</b> 9:30 am – 12:30 pm	13	14	15 <b>STRONG INVENTORY</b>  Ask our Resource & Information team about this Career Assessment tool
18 	19 <b>Mobile Adult Learning Lab Orientation Session</b> 10:30 am	20 <b>Resume &amp; Cover Letters</b> 9:30 am – 12:30 pm	21 <b>Effective Job Search Strategies</b> 9:30 am – 12:30 pm	22 <b>SCOTT'S DIRECTORIES</b> Gain access to current Employer & Company information
25	26 <b>Interview Strategies</b> 9:30 am – 12:30 pm	27	28	

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**2019**

CENTRE HOURS:

Mon/Wed/Thu/Fri – 8:30AM – 4:30PM & Tue – 8:30AM – 7:00PM